

# University of Winnipeg

## *Information Resources Coordinator*

### *Build an Innovative Library Program As A Member of Western Canada's Premiere Undergraduate University*

The University of Winnipeg Library invites applications for a continuing appointment to fill the newly created position of Information Resources Coordinator. The Library is a leader in the provision of new services in academic libraries and offers many exciting opportunities for defining the future of librarianship. We want creative thinkers and doers who can take us to the leading edge and keep us there.

**Who We Are** - The University of Winnipeg is one of Canada's leading liberal undergraduate institutions. It is located in downtown Winnipeg and is a central educational, cultural and social institution in the city. The University has a diverse population of over 8,000 part-time and full-time students and offers traditional programs as well as many unique areas of study. The Library has undergone significant change and new program development, and provides a truly innovative and collaborative environment. The Information Resources Coordinator will head up the Unit providing Collections support services and will work closely with the Metadata and Acquisitions Units.

**Who You Are** – You are one of 7 librarians and a member of the Library management team reporting to the University Librarian. You play a leadership role in the development and maintenance of print and digital resource support services for both internal and licensed resources. You will work closely with the University Librarian to manage an Acquisitions budget of \$1.4 million as well as a large endowment fund. A creative approach to coordinating the acquisition and maintenance of print and digital collections is key to this position. You are responsible for supervising the Collections Unit and managing special projects such as collections analysis, storage rationalization and donations. You will participate in the development of services like MyCybrary and the Scholar's Web, a system of learning and institutional repositories. Other duties will include the provision of physical and virtual reference services, as well as Subject Specialist liaison for specific academic departments.

**What You Need** – The successful candidate will have a degree from an ALA-accredited institution or equivalent accreditation in library and information science with a minimum of 3-5 years experience in an academic library; experience with the acquisition, maintenance and delivery of print and electronic resources; an excellent knowledge of new and emerging digital library technologies and metadata standards; demonstrated success as an innovator with a creative spark and a strong team approach, together with outstanding communication and organizational skills.

**What You Get** – This is a continuing appointment with academic status within the University of Winnipeg Faculty Association. Librarians are appointed to one of 4 ranks depending on qualifications and experience. The appointment is effective January 1, 2005, but date of appointment may be adjusted to suit the needs of the successful candidate.

Applications will be accepted until **August 27** and should include curriculum vitae, names of 3 or more referees and a covering letter providing an overview and discussion of qualifications and interests as they relate to this position. Digital portfolios will also be accepted. In accordance with Canadian Immigration requirements, this advertisement is initially directed to Canadian citizens and permanent residents of Canada. The University of Winnipeg is committed to employment equity, welcomes diversity in the workplace and encourages applications from all qualified individuals including women, members of visible minorities, aboriginal persons and persons with disabilities. Hiring is subject to final budgetary approval. Applications should be sent to:

Mark Leggott, University Librarian  
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